

ANDZELA KARAVAICUKA

Founder | AK Business, Law & Compliance



PROFESSIONAL PROFILE

I am a legally qualified professional with over 18 years of experience in public sector, regulatory, compliance and investigative environments. My background includes extensive work in administrative investigations, regulatory enforcement support, documentation, analytical reporting and governance within government institutions.

I currently provide consultative and advisory support only, focusing on business, regulatory and compliance-related matters, including assistance with document preparation for individuals and small and medium-sized businesses. Services are provided on a non-regulated basis and do not constitute UK legal advice.

AREAS OF EXPERTISE

- Regulatory and compliance support
- Administrative investigations and case documentation
- Legal and regulatory information (non-UK legal advice)
- Document preparation and review
- Analytical reporting and data assessment
- Anti-corruption and governance frameworks
- Handling of confidential and sensitive information
- Public sector processes and compliance controls

PROFESSIONAL EXPERIENCE (SELECTED)

I have held specialised roles within Latvian public administration institutions, including law enforcement and regulatory bodies, where I worked on administrative investigations, compliance monitoring, documentation, financial and legal analysis, and reporting.

My professional background includes experience with:

- municipal-level enforcement and compliance functions
- national anti-corruption and regulatory institutions
- public sector financial and tax administration

Across these roles, I was responsible for ensuring compliance with legal and procedural standards, preparing formal documentation and analytical reports, and supporting decision-making within regulated environments.

EDUCATION & QUALIFICATIONS

- Bachelor's (Honours) Degree in Public Law
- Lawyer Qualification, Police Academy of Latvia
- Qualifications officially recognised in the United Kingdom at RQF Level 6 (UK ENIC)

PROFESSIONAL TRAINING & DEVELOPMENT (SELECTED)

- Legal English for Criminal and Administrative Proceedings (Intermediate – B1)
- Development of Legal and Anti-Corruption Documentation
- Data Protection and Confidential Information Handling
- Risk Management Systems in Public Sector Organisations
- Accounting and Financial Analysis for Compliance Purposes
- Reporting and Data Analysis (including advanced Excel)
- Effective Professional Communication

LANGUAGES

1. Latvian: Native
2. Russian: Fluent (C1)
3. English: Intermediate (B1 – Trinity College London, with Distinction)

CURRENT PRACTICE

Through AK Business, Law & Compliance, I provide consultative and advisory support in business, regulatory and compliance-related matters. Services include general legal and regulatory information, document preparation and compliance support.

Services do not include reserved legal activities under UK law and do not constitute UK legal advice.